CA-PMM

Project Name: International Registration Plan System Replacement

OCIO Project #: 2740-176
Department: Motor Vehicles
Reporting Period: *From:*   *To:*

Team Member to Project Manager

Current Task Summary

Task or Deliverable	Scheduled Completion Date	Actual Completion Date	Issues?

Accomplished this week

Planned/Scheduled Completion in Next Two Weeks

Status Summary	Yes/No	Explanation
Will all assigned tasks be accomplished by their due date?		
Are there any planned tasks that won't be completed?		
Are there problems which affect your ability to accomplish assigned tasks?		
Do you plan to take time off that is not currently scheduled?		

Status of Assigned Issues

Issue Number	Description	Due Date	Status

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OCIO Project #: 2740-176
Department: Motor Vehicles
Reporting Period: *From:* 6/1/09 *To:* 6/30/09

Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes	N/A	N/A	N/A
2. Were any key milestones or deliverables rescheduled?	No	N/A	N/A	N/A
3. Was work done that was not planned?	No	N/A	N/A	N/A
4. Were there any changes to scope?	No	N/A	N/A	N/A
5. Were tasks added that were not originally estimated?	No	N/A	N/A	N/A
6. Were any tasks or milestones removed?	No	N/A	N/A	N/A
7. Were any scheduled tasks not started?	No	N/A	N/A	N/A
8. Are there any new major issues?	No	N/A	N/A	N/A
9. Are there any staffing problems?	No	N/A	N/A	N/A

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Project Manager to Sponsor

Look Ahead View

Questions	Yes/No	Impact		Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	No	N/A	N/A	N/A
2. Do any key milestones or deliverables need to be rescheduled?	No	N/A	N/A	N/A
3. Is there any unplanned work that needs to be done?	No	N/A	N/A	N/A
4. Are there any expected or recommended changes to scope?	No	N/A	N/A	N/A
5. Are there any tasks not originally estimated that will need to be added?	No	N/A	N/A	N/A
6. Are there any tasks or milestones that should be removed from the plan?	No	N/A	N/A	N/A
7. Are there any scheduled tasks whose start will likely be delayed?	No	N/A	N/A	N/A
8. Are any major new issues foreseeable?	No	N/A	N/A	N/A
9. Are any staffing problems anticipated?	No	N/A	N/A	N/A

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OCIO Project #: 2740-176

Department: Motor Vehicles

Project Manager to Sponsor

Reporting Period: *From:* 6/1/09 *To:* 6/30/09

Current Status and Accomplishments:
Describe deliverables completed and milestones met during **this reporting period.**
Testing has been completed and the application is scheduled for deployment. Training has been scheduled also. Completion is expected by 7/29/09.

Project Milestones:
List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Core System (mCarrier)	11/30/07	N/A	Done	N/A	8/23/08
Staggered Registration	1/1/09	N/A	Done	N/A	10/30/08
PRISM	1/1/08	7/29/09	Delayed	The deployment was delayed due to technical issues with the JCL which took longer to develop than anticipated. This pushed the schedule out several months.	N/A

Variances
Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	N/A	N/A	X	Communique to State CIO
Milestones	N/A	N/A	X	Communique to State CIO
Deliverables	N/A	N/A	X	Communique to State CIO
Resources	X	N/A	N/A	N/A
OneTime Cost	X	N/A	N/A	N/A
Continuing Cost	X	N/A	N/A	N/A

CA-PMM

Project Name:	International Registration Plan System Replacement
OCIO Project #:	2740-176
Department:	Motor Vehicles
Reporting Period:	*From:* 6/1/09 *To:* 6/30/09

Project Manager to Sponsor

CA-PMM

Project Name: International Registration Plan System Replacement

OCIO Project #: 2740-176
Department: Motor Vehicles
Reporting Period: *From:*   *To:*

Sponsor to Executive Committee

Summary Milestones and Highlights

Project Milestones:

List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.

Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Core System (mCarrier)	11/30/07	N/A	Done	N/A	8/23/08
Staggered Registration	1/1/09	N/A	Done	N/A	10/30/08
PRISM	1/1/08	7/29/09	Delayed	The deployment was delayed due to technical issues with the JCL which took longer to develop than anticipated. This pushed the schedule out several months.	N/A

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

*   *Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis*

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	N/A	N/A	X	Communique to State CIO
Milestones	N/A	N/A	X	Communique to State CIO
Deliverables	N/A	N/A	X	Communique to State CIO
Resources	X	N/A	N/A	N/A
One Time Cost	X	N/A	N/A	N/A
Continuing Cost	X	N/A	N/A	N/A

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score		Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	**0**	Green	
	Medium Degree of Buy-In	1			
	Low Degree of Buy-In	2			
2. Technology Viability	Strong Viability	0	**1**	Yellow	
	Medium Viability	1			
	Weak Viability	2			
3. Status of the Critical Path (delay)	<5%	0	**2**	Red	
	5% to 10%	1			
	>10%	2			
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	**0**	Green	
	5% to 10%	1			
	>10%	2			
5. High-Probability, High-Impact Risks	0 to 3	0	**0**	Green	
	4 to 6	1			
	>6	2			
6. Unresolved Issues (on time resolution)	On time	0	**0**	Green	
	Late with no impact	1			
	Late impacting the critical path	2			
7. Sponsorship Commitment	Fully engaged	0	**0**	Green	
	Partially engaged	1			
	Inadequate engagement	2			
8. Strategy Alignment	Strong alignment	0	**0**	Green	
	Partial alignment	1			
	Weak or no alignment	2			
9. Value-to-Business	Strong	0	**1**	Yellow	
	Medium	1			
	Weak	2			

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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	**0**	Green	Please see 'Vendor Viability Rating Rationale' in the box provided below.
	Medium	1			
	Weak	2			
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	**2**	Red	
	80-90% on time	1			
	<80% on time	2			
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	**2**	Red	
	80-90% on time	1			
	<80% on time	2			
13. Actual vs. Planned Resources	>90% assigned and available	0	**0**	Green	
	80-90% assigned and available	1			
	<80% assigned and available	2			
14. Overtime Utilization (% of effort that is overtime)	<15%	0	**0**	Green	
	15-25%	1			
	>25%	2			
15. Team Effectiveness	Highly Effective	0	**1**	Yellow	
	Moderately Effective	1			
	Ineffective	2			
	Total		**9**	**Y**	

Green = 0 - 8
Yellow = 9 - 19
Red = 20+

Vendor Viability Rating Rationale

For the PRISM component, the vendor has completed their tasks while DMV has struggled with some of the technical tasks assigned. Vendor will complete their development efforts in May 2009 and await any work for corrections found in testing.